

# Church of the Holy Nativity

Minutes of the Vestry Meeting

**December 17, 2019**

Holy Nativity Meeting Room

- Present:** **Ex-officio:** The Reverend George M. Clifford III, Senior Warden Austin Nakoa  
**Lay Members:** Wyn Aubrey-Childs, Lila Johnson, Nina Livingston, Ed Moore, Jeff Taylor, and Ken Zitz  
**Curate:** The Reverend Christopher Bridges  
**Treasurer:** ~~Jean Steele~~  
**Clerk:** Nancy Thomas
- Absent:** Junior Warden Eva Eglinton, Justin Donahue, Joe Kindrich, ~~Jean Steele~~ and Richard Miller
- Guests:** Jeanne Wilkes, Interim Head of Holy Nativity School

## Call to Order:

The meeting was called to order at 6:35 p.m. by Fr. George Clifford, a quorum being present.

## Devotion and Prayer:

E Pule Kakou was offered by Fr. Clifford

## Approval of Minutes:

Ed Moore moved to accept the November 11, 2019 minutes as amended. The motion was seconded and approved by voice vote.

**Head of School Report:** Jeanne Wilkes provided an update and reported that the school is on winter break at this time.

## Reports:

### Senior Warden:

Austin Nakoa did not have a report but wanted to give thanks for the services of Reverend Chris Bridges and Reverend George Clifford on behalf of the Church of the Holy Nativity.

**Junior Warden:** no report

### Interim Rector:

Fr. Clifford reported that a meeting was held Saturday, December 14, 2019, with the Holy Nativity School Board and the Holy Nativity Church Vestry to review the By-Laws & Mission Possible – HNS/HNC finance MOU. The facilities MOU was amended and signed by all. The school year will move to a July 1 – June 30 financial year. The expenses will be reviewed annually after the year-end. The electricity is lower due to the solar panels, but expenses do not include

maintenance for the church which much be increased in the coming year. The gymnasium restrooms also must be cleaned every day as the gym generates expenses as well as income.

**Curate:**

Fr. Chris Bridges reviewed his time at Holy Nativity and his work under the Reverend Luis Rodriguez, The Reverend Canon Kate Cullinane, and the Reverend George Clifford. Fr. Chris understood that Fr. Clifford would not have taken the interim position if Fr. Chris had not been there. Everyone wished Fr. Chris well at his new position as Rector of the Epiphany Episcopal Church in nearby Kaimuki and all agreed that "working with Fr. Chris has been a delight".

**Financial:**

Jean Steele submitted a handout of the Profit & Loss – Budget vs. Actual – January through October 2019, with a projected 2020 budget.

Ed Moore moved that the 2020 Budget be deferred to January with the continuing authorization to continue to do business until next year. The motion was seconded and carried by a unanimous voice vote.

**New Business:**

The Annual Meeting is scheduled for January 26, 2020, at 10:30 a.m. following the 9:00 a.m. service. Wyn Aubrey-Child, Ken Zitz, and Nina Livingston's first 3-year terms will be expiring as well as the Jr. Warden position.

**Other Committee Reports:****Thrift Shop:**

Ed Moore reported that there were new volunteers at the Thrift Shop.

**Outreach:**

Wyn Aubrey-Child reported that the safety flag project was moving along. Also, no solution has been reached yet on charges or no charges for the "mighty ducks."

**Facilities:**

Austin Nakoa reported on the air conditioning possibilities at the Chapel, Nave, and other areas. The heat gain has become an issue, and possibilities are being sought for ways to add cooling and buffer the noise from outside traffic in the future.

**Adjournment:**

With no further business, the meeting was adjourned at 7: 30 p.m.

**Announcements:**

Next Vestry Meeting: 6:00 p.m., January 21, 2020, in the Holy Nativity Meeting Room.



Nancy Thomas, Recording Secretary

**Approved: January 21, 2020**

Enclosures:

- Agenda dated December 17, 2019
- Profit & Loss Budget vs. Actual – January through October 2019 and 2020 Budget Projections
- Profit & Loss Budget vs. Actual January through November 2019

Vestry Meeting Minutes December 17, 2019.docx & pdf  
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