

Church of the Holy Nativity

Minutes of the Vestry Meeting
September 22, 2015
Holy Nativity Chapel

Present: **Ex-officio:** Barbara Poole-Street, Eva Eglinton, and Greg Kwan
Lay Members: Adrienne Fung, Kimberly Garner, Lila Johnson, Kip Jones, Mike LeHouck, Tusi Maher, Sharon Souza, Bonnie Stevens, and Gretchen Yamaguchi
Absent: The Reverend Debra Vanover

Call to Order:

The meeting was called to order at 6:35 pm by the Senior Warden Barbara Poole Street.

Devotion:

Prayer was offered by Bonnie Stevens.

Minutes:

The minutes of the August 25, 2015 Vestry Meeting were approved as circulated

Treasurer's Report:

Greg Kwan distributed the financial report and bank balance. The bank balance has shown a significant decline by \$33,961.69. Revenue has not decreased. However, unusual expenses have resulted from professional service costs for lawyers and consultants fees. A \$10,000 donation has been received for the kitchen.

An inventory of assets and liabilities for the parish was circulated for review. Total liabilities and equity as of 08/31/2015 are at \$2,100,181.06.

The treasurer's report was filed, subject to audit.

A site visit is scheduled for the Haleakela Solar Company to access our roof condition. This company has been authorized by the diocese.

Junior Warden Report:

Eva Eglinton thanked Mike LeHouck for filling in for Rafael during his bereavement absence. She described a large hole in Osco Field created by the Hawaii 5-0 trucks. Hawaii 5-0 is going to fix it. There is a current plumbing problem leaving the Keiki Coop with no water. Contractors will correct it tomorrow.

A chunk of siding has fallen off the roof by the church entrance. Repairs are needed.

More families with very small children are attending the church. There is a need

for more Sunday School teachers.

Senior Warden Report:

Barbara Poole Street reported that James Kawashima has been working closely with the head master. New letters from a parent group, criticizing the Vestry and church leadership, have been sent to the parents. The bishop was informed and Vestry leadership requested that its letter be also sent to the parents through the school mailing list. Parents are indicating concern about the future of the school for the upcoming enrollment. A parents' meeting is scheduled for September 23, 2016 at Aina Haina School.

Kawashima has recommended that mediation be reconsidered. It was the consensus of the Vestry that this should proceed. Incurred costs for mediation are to be shared by the Vestry and the School.

Unfinished Business:

With the staffing changes, new signatories are needed for signing Thrift Shop checks.

Sharon Souza moved that Barbara Poole Street, Greg Kwan, Jeanne Nelson, and Carolyn Bond Davis be designated as the appropriate signatories for the Thrift Shop. The motion was seconded and carried.

New Business:

A Columbarium Committee is being established to research and consider how the capacity of the current columbarium can be enhanced. Names suggested for the Committee included Sandra Braham and Mike LeHouck.

An influx of persons have inquired about church membership and requested membership forms. There appear to be none on file. Annabeth Stem has explored sample forms from other episcopal churches. Requirements of membership were discussed. A membership packet was suggested.

There needs to be a Nominating Committee appointed to recommend new Vestry members for the next church year. Three members' terms will be completed.

Announcements:

None

Adjournment:

There being no further business, the meeting was adjourned at 7:47 pm.



Lila Johnson
Clerk