

Church of the Holy Nativity

Minutes of the Vestry Meeting
September 21, 2016
Holy Nativity Chapel

Present: Ex-officio: Barbara Poole-Street and Eva Eglinton

Lay Members: Justin Donahue, Lila Johnson, Louisa Le Roux, Richard Miller, Ed Moore, Mike Sen, Bill Seeley, and Wendy Yu

Absent: David Callies and Austin Nakoa

Guests: Tim Spurrier,

Call to Order:

The meeting was called to order at 6:40 pm by the Senior Warden Barbara Poole-Street

Devotion and Prayer: Poole-Street offered inspiration prayers from the Book Common Prayer.

Minutes:

The minutes of the August 24, 2016 Vestry Meeting and August 24, 2016 Corporation Meetings were approved as circulated.

Senior Warden Report:

Barbara Poole Street reported that she and the Junior Warden have met with the Reverend Alexander "Sandy" Graham, the new Canon at the Cathedral, to discuss the vacancy in our Priest in-charge position. Supply priests have been secured for September and October. However, we will need a replacement priest for November and December with the holidays.

A number of the licenses for Eucharistic Ministers (EM) are expiring. Several EMs are intending to retire which will increase the responsibilities of those remaining. Sandra Braham is checking out alternatives and potential trainings with the cathedral.

The Holy Nativity School Pumpkin Patch fundraiser is coming up on October 22nd. Holy Nativity Church will have two booths: a children's booth and an adult booth to distribute information about the church. More volunteers are needed to man the booth during the event.

Junior Warden Report:

Eva Eglinton reported that the discussions held with Cannon Graham determined that the Vestry needs to step up and prepare for the holidays, possibly without a priest. The Search Committee should be activated. Discussion ensued regarding possible options. Seminaries and Episcopal organizations were suggested as possible sources.

The school is sponsoring *Make a Difference Day* this Saturday, September 24,

2016. Vestry members are invited to participate.

Treasurer's Report:

Wendy Yu presented the Financial Highlights Year-to-date through August 2016, the Statement of Financial Position, and the Statement of Activities. The documents were circulated for comment and discussion. Budget preparation is beginning. The treasurer asked to be contacted with suggestions.

It was reported that there was a recent situation regarding an attempted hacking of Father Clifford's e-mail account. A warning announcement should be made to the congregation regarding suspicious e-mail.

There has been discussion with the Christmas Tree sellers regarding their annual sales, a possible deposit, and the proof of insurance.

Facilities Committee Report:

Bill Seeley reported the status of the grease pit. There is a scheduled meeting this week with the architect to discuss a possible fiberglass model. The previous permits that were obtained specified a concrete model. New permits will need to be secured if there are changes.

It has been determined that all renters of the church kitchen and of the rectory must apply to the Facilities Committee for any repair or construction. The Facilities Manager should not be authorizing any property changes. There must be a work order submitted for all repair or maintenance.

School Report:

Tim Spurrier, Head of School, reported on recent sports activities, particularly exciting basketball games in the gym. Holy Nativity School is part of a Christian school league. Spurrier stated that recruitment for new students is ongoing. There is an increase in interest. The upcoming Sunday, September 25, is Holy Nativity School Day at church. Students and parents will be participating in the 9:30 am service.

Unfinished Business:

Poole Street discussed the status of the 2016-2017 Goals. All were reviewed and responsibilities were confirmed. Some of the completion dates may change.

New Business:

None

Final Comments/Announcements:

Next meeting: October 19, 2016 at 6:30 pm.

Adjournment:

With no further business, the meeting was adjourned at 8:14 pm



Lila Johnson
Clerk