

Church of the Holy Nativity

Minutes of the Vestry Meeting
August 25, 2015
Holy Nativity Chapel

Present: **Ex-officio:** The Reverend Debra Vanover, Barbara Poole-Street, and Greg Kwan
Lay Members: Kimberly Garner, Lila Johnson, Kip Jones, Mike LeHouck, Tusi Maher, Sharon Souza, Bonnie Stevens, and Gretchen Yamaguchi
Absent: Eva Eglinton and Adrienne Fung
Guests: James Kawashima, Esq, Richard Miller, Esq, and Patrick Shea, Esq

Call to Order:

The meeting was called to order at 6:40 pm by the Reverend Debra Vanover.

Devotion:

Prayer was offered by Rev Deb.

Minutes:

The minutes of the June 23, 2015 and July 21, 2015 Vestry Meetings and the minutes of the June 25, 2014 and July 14, 2015 Special Meetings were approved as circulated. The minutes of the August 6, 2015 Corporation Meeting were approved with the following amendment: *Replace the name of Sandra Souza with Sharon Souza.*

Treasurer's Report:

Greg Kwan reported that the Finance Committee has recommended a fiscal audit. He will report that to Peter Pereira at the diocese. Kwan presented the assets and revenue for July 2015 indicating a deficit due to the cost of school legal and contract services. Kwan stated the cell tower offers have been put on hold for the present.

Kip Jones presented an update on the cost of underwriting the school. He described the annual market value of space used by the school. Jones further displayed a comparison of total annual subsidized fair-market rents with church and school budgeted amounts.

Senior Warden Report:

Rev Deb brought up the situation of chronic absenteeism and the lack of reports by a Vestry member. The rector and the senior warden will speak with the individual.

Rev Deb is scheduled for an interview for the Clergy Title IV.

Junior Warden Report

Rev Deb reported that we are still awaiting a permit from city and county on the grease trap.

Easement issue is still unresolved. Jeff Taylor is working on this. Mike LeHouck reported on irrigation issues due to old plumbing on Osco Field. Valves were replaced. Is awaiting estimates for shut off valves for the parking lot.

Church members have contributed garden/landscape equipment for Rafael. LeHouck stated there are excess old items in a basement location. This could be transformed to

a work shop

Priest Report:

Rev Deb said she has created a calendar of scheduled events for the year.

Unfinished Business:

James Kawashima provided an update on school and church situation. He has met with the school headmaster. Some parents have requested a meeting with the Vestry. Kawashima commented that there have not been negative consequences for the school since the replacement of the previous school board. However, the school believes it has retained its own board. Discussion ensued regarding the possibility of the school eventually seeking independence from the church. This is not the intention of the Vestry, however, it is not seen as an unreasonable action if the school will assume all the expenses of an independent entity. Kawashima stated that resolution of the issues and repairing the relationship will take one to three years.

It was determined that those persons from the school desiring a meeting should submit their comments and questions in advance of any meeting. Kawashima will convey these sentiments.

New Business:

None

Announcements:

None

Adjournment:

There being no further business, the meeting was adjourned at 8:50 pm.

Lila Johnson
Clerk