

# Church of the Holy Nativity

Minutes of the Corporation Meeting

May 26, 2015

Holy Nativity Conference Room

**Present:** **Ex-officio:** The Reverend Debra Vanover, Barbara Poole-Street (via telephone), Eva Eglinton, and Greg Kwan  
**Lay Members:** Lila Johnson, Kip Jones, Mike LeHouck, Tusi Maher, John Verghese, and Gretchen Yamaguchi  
**Absent:** Bonnie Stevens  
**Guests:** the Reverend Liz Zivanov and James Kawashima

## Call to Order:

The meeting was called to order at 6:41 pm by the Reverend Debra Vanover.

**Devotion:** offered by the Reverend Deb Vanover

The Reverend Liz Zivanov introduced James Kawashima, an attorney who has had experience with Iolani and St Clement's Church School Boards. His involvement was recommended by the Bishop because of the legal action and threats received against the vestry and church.

Rev Deb described the history of the operational and fiscal relationships between the school and the church since her arrival in 2013.

Discussion ensued regarding the e-mail communiqués that have been sent between school and vestry personnel.

Mr Kawashima stated he reviewed the current version of the school bylaws and had concerns regarding their contents.

Greg Kwan moved to have Mr Kawashima provide legal counsel to the vestry and corporation. The motion was seconded and carried.

It was decided that Mr Kawashima would revise the present school bylaws and have ready for final review by the Vestry by Thursday, May 28, 2015.

## Adjournment:

Barbara Poole Street moved to recess the meeting until Thursday, May 28, 2015. The motion was seconded and carried.

The meeting was recessed at 8:28 pm



Lila Johnson  
Clerk

# Church of the Holy Nativity

Minutes of the Vestry Meeting  
May 26, 2015  
Holy Nativity Conference Room

**Present:** **Ex-officio:** The Reverend Debra Vanover, Barbara Poole-Street (by phone), Eva Eglinton, and Greg Kwan

**Lay Members:** Lila Johnson, Kip Jones, Mike LeHouck, Tusi Maher, John Verghese, and Gretchen Yamaguchi

**Absent:** Bonnie Stevens

## **Call to Order:**

The meeting was called to order at 8:29 pm by the Reverend Debra Vanover.

## **Treasurer's Report:**

Greg Kwan reported that three leasing companies that want to purchase our revenue stream for cell tower. This is still being negotiated.

## **Senior Warden Report:**

No report

## **Junior Warden Report:**

Rev Deb reported for the Junior Warden on the following updates:

- Grease trap: The design has been done and is going out to bid this week. Permit is also being applied for.
- Easement: Jeff Taylor and Rev Deb are meeting tomorrow with Aina Haina Mall representatives.
- Organ: A repair man from Germany has looked at the organ. He stated that the organ cannot be tuned. It has not been maintained well, and should never have been placed in the current location due to space restrictions. He foresees that nothing can be done with the organ but simply to use it until it is unusable or to replace it. The repair man stressed that any future organ must be located elsewhere.
- Grab bars: Due to the need of a senior parishioner, we have installed grab bars in one stall in the ladies' bathroom used by the church and the school, and will also install an adult toilet in the same stall.
- Air conditioning: Rick and Liz Thompson have offered to fund the cost and installation of split air conditioning units to be placed in the church office and also in the backroom office in the rectory.

Mike LeHouck moved that the Vestry approve the Thompsons offer. The motion was seconded and carried.

With the original quote, Rev Deb stated that it would cost another \$3,800 (plus tax) to purchase and install split air conditioning in the front part of the rectory. Discussion ensued regarding being diligent and securing more quotes.

John Verghese moved that the Vestry approve paying for the additional air conditioning unit if other bids are obtained by Greg Kwan that will reflect a price similar to \$3,800. The motion was seconded and carried.

**Priest Report:**

Rev Deb reported on the appointment of new Vestry members for vacancies. Kim Garner has indicated interest in being considered. The Vestry discussed the process, and recommended that an application form be completed by all individuals willing to serve on the Vestry. Garner will be asked to submit a form, and her name will be considered at the next Vestry meeting.

Rev Deb is taking vacation time the week of June 15, 2015. She will return on Saturday, June 20 and be at the Sunday service on June 21, 2015.

Rev Deb discussed the concept of a Fun Day at the Episcopal camp. She will look into getting Holy Nativity a day at the camp for the Parish, and is considering an overnight next year.

**Unfinished Business:**

None

**New Business:**

None

**Announcements:**

The next Corporation Meeting on Thursday, May 28, 2015: 6:30 pm

**Adjournment:**

There being no further business, the meeting was adjourned at 8:59 pm.



Lila Johnson  
Clerk



# Church of the Holy Nativity

Minutes of the Corporation Meeting  
May 28, 2015  
Holy Nativity Chapel

**Present:** **Ex-officio:** The Reverend Debra Vanover, Barbara Poole-Street, and Greg Kwan  
**Lay Members:** Lila Johnson, Kip Jones, Mike LeHouck, Tusi Maher, and John Verghese.  
**Absent:** Eva Eglinton, Bonnie Stevens, and Gretchen Yamaguchi  
**Guests:** The Reverend Liz Zivanov and James Kawashima

**Call to Order:**

The meeting was called to order at 6:30 pm by the Reverend Debra Vanover.

**Devotion:** offered by the Reverend Deb Vanover

James Kawashima presented the revised Holy Nativity School bylaws. Amendments were discussed and offered by Vestry members.

Greg Kwan moved to accept the newly revised Holy Nativity School bylaws.  
The motion was seconded and carried.

**Adjournment:**

There being no other business, the meeting was adjourned at 9:16 pm



Lila Johnson  
Clerk