

# Church of the Holy Nativity

Minutes of the Vestry Meeting  
April 28, 2015  
Holy Nativity Conference Room

**Present:** **Ex-officio:** The Reverend Debra Vanover, Barbara Poole-Street, Eva Eglinton, and Greg Kwan

**Lay Members:** Lila Johnson, Kip Jones, Tusi Maher, Bonnie Stevens, and Gretchen Yamaguchi

**School Headmaster:** Tim Spurrier

**Absent:** Mike LeHouck, John Verghese, and Gretchen Yamaguchi

**Guest:** Jeffrey Taylor

## **Call to Order:**

The meeting was called to order at 7:06 pm by the Reverend Debra Vanover.

## **Devotion:**

Offered by Rev Deb

## **Minutes:**

The minutes of the February 17 Vestry Meeting, the March 4, 12, 17 Corporation Meetings, the March 12 Special Vestry meeting, the April 9 Corporation Meeting, and the April 9 Special Vestry Meeting were approved as circulated.

**Special Easement Report:** Jeffrey Taylor presented a discussion on Holy Nativity easement issues. A draft reciprocal easement agreement had been drawn up, but is flawed. The legal documents describing the ownership of the properties cannot be located. The shopping center has proposed an agreement that is not to the benefit of the church. Taylor recommends that negotiations begin anew. (Letter from Taylor attached).

## **School Report:**

No report.

## **Treasurer's Report:**

Greg Kwan presented an oral Financial Report  
The report is filed subject to audit.

Three vendors (ATT, Sprit, and Mobus) are currently using our cell towers providing the church with an ongoing revenue stream. There is a standing 99-year lease with Crown Castle, but there are proposals for incremental leases for new trenches.

Kwan is still working on moving the savings account to receive a higher interest. The vestry will be informed when the specific company is selected.

Discussion ensued regarding bonding. Rev Deb spoke with Peter Perreira who informed her that all Holy Nativity persons handling monies are bonded by the diocese.

Kwan is creating a spread sheet which will incorporate the value of each of the church's missions to know where we allocate our resources

The diocese is looking at putting solar photo-voltaic panels on all church properties.

**Senior Warden Report:**

Barbara Poole-Street reported on the Nellie Hartman fund and that two applications have been received

Eva Eglinton moved to approve two grant requests \$1,970 to Holly Hood for young adult ministry and \$5,000 for Jasmine Bostock for seminary tuition. The motion was seconded and carried.

The date and time of future Vestry meetings was discussed.

Eva Eglinton moved to change to the fourth Tuesday of the month at 6:30 pm. The motion was seconded and carried.

Poole-Street brought up the Chaminade students project. There is interest in following up with their recommendations.

There Vestry discussed the Special Congregational meeting. E-mails with negative and positive comments were sent. The issue of the incorrect copy of the bylaws was solved. The corrected version will be made available to the congregation.

**Junior Warden Report:**

Rev Deb reported that the grease trap design has been commissioned. What is needed now are at least three bids for the price, permits, and the installation. It is a 500 gallon piece of equipment that will be cemented to the ground.

Greg Kwan moved that the Vestry authorize initiating the process to request bids for a grease trap and its installation in the church kitchen. The motion was seconded and carried.

Eva reported that the Facilities Committee has been disbanded and also that the roof has been fixed for wind damage in December.

Eva said the phone line has been installed and should be operational. The church and school phone numbers will remain the same.

**Priest Report:**

Applicants for the Thrift Shop manager position are being interviewed.

**Unfinished Business:**

None

**New Business:**

None

**Announcements:** Corporation Meeting on Thursday, April 30, 2015: 6:30 pm

**Adjournment:**

There being no further business, the meeting was adjourned at 9:20 pm.

Lila Johnson  
Clerk