

Church of the Holy Nativity

Minutes of the Vestry Meeting
April 20, 2016
Holy Nativity Chapel

Present: **Ex-officio:** Barbara Poole-Street, Eva Eglinton, and Wendy Yu
Lay Members: David Callies, Justin Donahue, Lila Johnson, Louisa Le Roux, Ed Moore, Austin Nakoa, and Bill Seeley.
Absent: Mike Sen
Guests: Melvin Yee, Jean Yee, Nobuko Loncar, Linda Sayegusa, Sharon Souza, Chris Souza, Sandy Souza, Dorothy Ellis, Nina Livingston, Rosemary Domecki, and Tusi Maher.

Call to Order:

The meeting was called to order at 6:36 pm by Barbara Poole-Street, Senior Warden.

Devotion and Prayer:

Poole-Street shared a devotion from the Book of Common Prayer

Minutes:

The minutes of the March 15, and March 22, 2016 Vestry Meetings were approved as circulated. The minutes of April 7 were approved as amended with corrections to spelling for D. Callies and Eva Eglinton.

Treasurer's Report:

Wendy Yu presented the Profit & Loss Budget vs Actual Statement (January through March 2016). She explained the variances on the percentage of budget received or expended and also the timing of payroll report. April will show increased activity due to timing. Yu further reported on the Statement of Financial Position.

The online banking product that will be secured only allows for internal account transfers, specifically the Church account, the Maximizer Savings account and the Thrift Shop account.

David Callies moved that those persons to be approved as signatories for the bank card are the following: Senior Warden Barbara Poole-Street, Junior Warden Eva Eglinton, Treasurer Wendy Yu, and Jeanne Nelson. The motion was seconded and approved.

Senior Warden Report:

Poole-Street stated she would show the Chaminade University Presentation at the next Vestry Meeting when there will be discussion and decision making regarding the grease trap.

Discussion ensued regarding the need for a new air conditioner and telephone

land line (to support the credit card machine) for the Thrift Shop.

School Report:

Justin Donahue reported for Tim Spurrier, Headmaster, that 100% of the sixth grade students were accepted by the schools of their choice. Dates were announced for upcoming school trips, the May Day celebration, Fellowship Day, and Graduation. The Summer Program is planned for June and July.

New Business:

None

Adjournment: The meeting was adjourned at 7:43 pm



Lila Johnson
Clerk