

Church of the Holy Nativity

Minutes of the Vestry Meeting
March 21, 2017
Chapel

Present: **Ex-officio:** Austin Nakoa, Eva Eglinton, and the Reverend Luis Rodriguez
Lay Members: Wyn Aubrey-Child, Justin Donahue, Rich Miller, Ed Moore, Natalie Okeson, Bill Seeley, and Nina Livingston

Absent: Louisa Le Roux and Ken Zitz

Guest: Tim Spurrier (Head of School)

Call to Order: The meeting was called to order at 6:00 pm by the Senior Warden, Austin Nakoa.

Devotion and Prayer: E Pule Kakou was offered by Fr. Luis Rodriguez

Minutes:

The minutes of the February 21, 2017 Vestry Meeting were approved via email in order to be posted in an expedient manner for the congregation.

Appointment of Treasurer:

There is no treasurer at this time. The Finance Committee will be sharing an overview of all the church's endowments with the Vestry and the full congregation in the near future.

Reports

Rector Report:

Rev. Luis Rodriguez motioned that the appointees for the Join Task Force Space Study include: Interim Rector, Senior Warden, Vestry Member, member of the Holy Nativity School Board, a member of the worship community, and a member of the school community. Billy Seeley seconded the motion. The motioned carried unanimously.

Reverend Rodriguez suggested amending his Letter of Agreement with the Church to change SECTION C – EXPENSES (a) and (b). This item was tabled until next month.

Reverend Rodriguez suggested the following Housing Allowance Resolution:

The following resolution was duly adopted by the Vestry of The Episcopal Church of the Holy Nativity at a regularly scheduled meeting held on March 21st, 2017, a quorum being present:

Whereas, clergy who live in church provided housing (rectory) do not pay federal income taxes on the value of the housing provided amount of their compensation. Whereas, clergy who live in church housing often incur expenses in maintaining the housing. The Episcopal Church of the Holy Ntivity designates in advance as a housing allowance, to the extent that the allowance represents compensation that is used to pay for housing expenses.

Resolved, that the total compensation paid to the Rev. Luis Rodrigues for the calendar year 2017 shall be \$92,148 of which \$21,622 is hereby designated to be a housing allowance; and it is further

Resolved, that the designation of \$9,000 as a housing allowance shall apply to the calendar year 2017 and all future years unless otherwise provided.

Ed Moore motioned to pass the resolution. Wyn Aubrey-Child seconded the motion. The motioned carried unanimously.

Reverend Rodriguez is thinking about hosting an Easter Study Course. More details will be forthcoming.

The Episcopal Diocese of Hawaii's Safe Guarding Policy should be read by Vestry Members, and each member should be ready to sign a form that states that they have done so.

Junior Warden:

Eva Eglinton reported that there is a webinar titled: "When Your Parish Has A School" that will take place on May 23rd from 7:00-8:00 EST.

Eva made a motion to accept the contract for the grease trap with First Quality Environmental for \$42,0645.01. Natalie Okeson seconded the motion. The motion carried unanimously.

Senior Warden:

Austin Nakoa discussed the Parochial Report, which was prepared by immediate-past Treasurer Wendy Yu and reviewed by Eva and Austin. It was presented to the Vestry. Natalie made a motion to approve the Parochial Report. Eva Eglinton seconded the motion. The motion carried unanimously.

We will embark on the Rector search beginning this Fall.

Regarding the facilities, Reverend Rodriguez and Austin mentioned that we need to better use the facilities since they are the church's major resource. We need to further discuss how the facilities could be better managed given that Caroline's work with the thrift shop is already so time consuming and important.

The Micronesian church has been notified that our agreement with them will come to an end the last Sunday of July.

Treasurer's Report:

In the absence of a Treasurer, Austin Nakoa gave the Vestry the financial documents (Statement of Financial Position and the Statement of Activities). Austin gave the Vestry an amended budget for vestry members to review so it can be discussed and approved at the next meeting. While income from facilities is up, collections are down.

Facilities Committee:

Bill Seeley reported on grease trap status. Austin has been working with the contractor and the Diocese. The permit needs to be retrieved.

Justin Donahue reported on the solar project. Hawaiian Energy Connection filed an extension on our behalf. The lease agreement is being finalized. Diocese will have HNC as a part of the master agreement. We can add self-supply at a later time. With all the water damage on the roof, the adjustor is currently working on a claim to get it fixed/replaced. Getting a new roof would potentially benefit solar placement.

Head of School Report:

Tim Spurrier shared that the Accreditation Committee will be on the campus on Tuesday, March 28th, and invited the Vestry to participate in a gathering at 5pm.

Jyo Bridgewater and Tim will be presenting at the Schools of the Future Conference on April 7th at Ala Moana Hotel.

As the school's chaplain will no longer with be the school, the current 3rd grade teacher will be taking over the religion classes and will help determine what the school's chapel will look like going forward.

The school's fundraiser netted roughly \$36,000.

Applications for next school year are still coming in. The first round of acceptance letters have been sent out.

Unfinished Business:

None

New Business:**Nellie Hartman Fund**

Ed Moore motioned that we allocate up to \$10,000 from the Nellie Hartman Fund to support for the 14 Hawaii campers and 3 chaperones attending the EYE17 (Episcopal Youth Event (EYE '17) this summer. Rich Miller seconded the motion. The discussion was positive as this is clearly aligned with Nellie Hartman Fund's directives. The motion carried unanimously.

Family Promise

Wyn Aubrey-Child presented information on the organization Family Promise that helps homeless families. Wyn will chair a committee to discuss Holy Nativity's potential support and prepare a proposal. Natalie Okeson will serve on the committee, and Wyn will recruit two other members from the congregation at large.

Announcements:

Wyn Aubrey-Child corrected her address on the Vestry contact list.

Next Vestry Meeting: Tuesday, April 18th,2017 at 6:00 pm

Adjournment:

With no further business, the meeting was adjourned at 7:18 pm



Natalie Okeson
Clerk