

# Church of the Holy Nativity

Minutes of the Vestry Meeting  
February 21, 2017  
5<sup>th</sup> Grade Classroom

**Present:** **Ex-officio:** Austin Nakoa, Eva Eglinton, and the Reverend Luis Rodriguez  
**Lay Members:** Wyn Aubrey-Child, Justin Donahue, Louisa Le Roux, Rich Miller, Ed Moore, Natalie Okeson, Bill Seeley and Ken Zitz, (Nina Livingston on phone),

**Absent:** None

**Guest:** Tim Spurrier (Head of School), Scott Schroeder (School Board President)

**Call to Order:**

The meeting was called to order at 6:00 pm by the Senior Warden, Austin Nakoa.

**Devotion and Prayer:**

E Pule Kakou was offered by Fr. Luis Rodriguez

**Introduction of new members:**

New vestry members, Natalie Okeson, Wyn Aubrey-Child, Nina Livingston, Ken Zitz and Fr. Luis Rodriguez introduced themselves and shared a little background. The continuing members and guests present, introduced themselves.

**Minutes:**

The minutes of the January 17, 2017 Vestry Special Meeting were approved as circulated.

**Appointment of Clerk:**

Natalie Okeson volunteered to be the 2017 clerk.

**Appointment of Treasurer:**

No volunteer at this time. Eva suggested hiring a professional.

**Reports**

**Rector Report:**

Rev. Luis Rodriguez reported that he intends to be in office virtually every day. Wants to be present and available.

**Junior Warden:**

Eva Eglinton reported that the Pa'ina was very successful and thanked the Vestry for its support.

She mentioned the Ash Wednesday pancake dinner and the Easter Sunday celebration which will include the school this year.

**Senior Warden:**

Austin Nakoa discussed plans for the Annual Retreat (work day). Date and location to be determined.

Discussed rector search. Feelings were that it is important but we're not ready to put a search committee together yet.

Austin reported that Didi, parish bookkeeper, received a letter from CGA, Inc., concerning their recommendations for an audit. It was pointed out by Austin that we are way overdue for an audit. It is believed that the last audit was done more than four years ago.

Ed Moore moved that we accept an audit review from CGA for their fee of \$1500. The motion was seconded by Rich Miller and carried.

**Treasurer's Report:**

In the absence of a Treasurer, no report was available.

**Facilities Committee:**

Bill Seeley reported on grease trap status. A bid has been accepted and work will begin during spring break. Eva shared background of grease trap.

Hawaii 5-0 has agreed to pouring a concrete pad at the entrance to Osco Field to prevent future damage to the entrance due to their large trucks.

Justin Donahue reported on the solar project. He explained the Net Metering agreement with HECO and that it covers 3 of our 6 meters. He also pointed out that some of our roofs can handle solar panels and some can't. The gym has a new roof that is ready but the Makai side of the campus has an aluminum shingle roof placed over a much older, cedar shingle roof. Attaching the solar panel footings to this would surely lead to a leaking roof.

**Head of School Report:**

Tim Spurrier shared his need for space for the new 7<sup>th</sup> grade next year and 8<sup>th</sup> grade the following year. A discussion over using Glantz Hall vs. the Conference Center ensued. Austin talked about issues around using the parish hall (Glantz). Scott Schroeder talked about the Chaminade University study and design.

Funding of the project was also discussed.

Louisa Le Roux made a motion to use Glantz Hall. A special meeting was planned for Sunday, March 5th after the 9:30 church service to make a decision.

Tim reported that accreditation is scheduled with WASC (Western Association of Schools and Colleges) beginning March 28.

Tim reported that Holy Nativity school was selected to be visited by Ted Dintersmith, educational advocate and author of "Most Likely to Succeed: Preparing Our Kids for the Innovation Era".

**Unfinished Business:**

None

**New Business:**

None

**Announcements:**

Congregational Welcome Lunch for Father Rodriguez: Sunday, February 26<sup>th</sup>

Next Vestry Meeting: Tuesday, March 21, 2017 at 6:00 pm

**Adjournment:**

With no further business, the meeting was adjourned at 7:36 pm



Bill Seeley  
Clerk